



## Texas Office of State-Federal Relations (OSFR)

REPORT OF STATE AGENCY TRAVEL TO WASHINGTON, DC  
Pursuant to Senate Bill 1, General Appropriations Act for 2010-2011  
Article IX, Section 6.12(c):

(c) Under Subsection (b) the term "travel" is limited to only activities:  
(1) involving obtaining or spending federal funds; or (2) impacting federal policies.

### TRAVEL INFORMATION

Agency Name

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Travelers' Names (including titles)

First Name

Last Name

Titles

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Date Arriving in DC (MM/DD/YY)

Date Departing from DC (MM/DD/YY)

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### PERSON REPORTING TRAVEL AGENDA

Name

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Title

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Organization

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Street Address

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Address (cont.)

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City \_\_\_\_\_  
State \_\_\_\_\_  
Zip \_\_\_\_\_  
Work Phone \_\_\_\_\_  
Email \_\_\_\_\_

**CONGRESSIONAL/FEDERAL GOVERNMENT OFFICES TO BE VISITED**

Date (MM/DD/YY)	Person to Visit	Organization to Visit
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Purpose of Visit (i.e. meet & greet, meet about an issue, attend conference, etc.)**

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**If the traveler will be giving testimony to Congressional Committee of Agency Rule-Making Authority, please provide OSFR with an advance copy of the testimony. Thank you.**

Texas Office of State-Federal Relations  
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Washington, DC 20003  
Phone: (202) 638-3927

**Please complete this form and email it to [OSFR@gov.texas.gov](mailto:OSFR@gov.texas.gov)**